

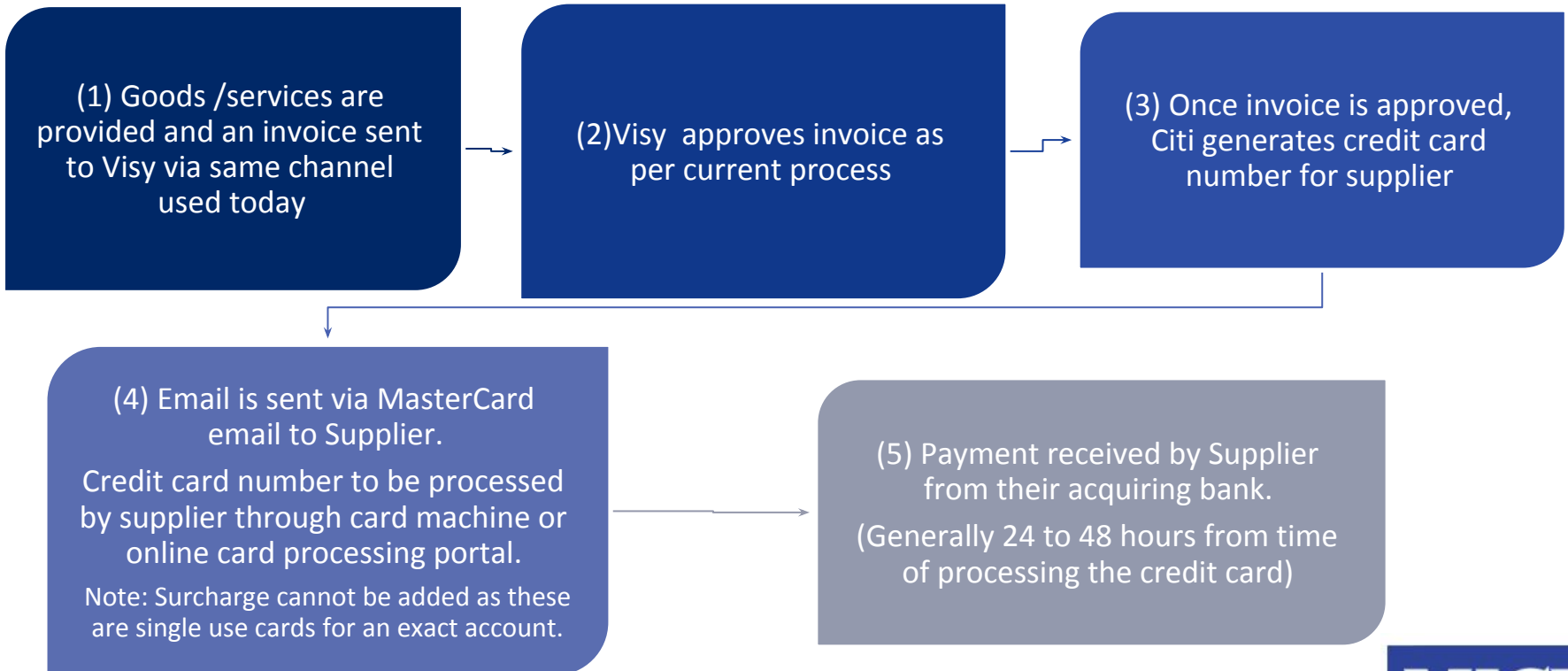
Accepting Visy's payments via Credit Card: Supplier Toolkit



Do you currently accept credit card payments from your customers?

- If yes, you are ready to receive Credit Card payments from Visy.
- If you currently do not accept credit card payments, and are interested in Visy's Credit Card program, please refer to the next page to assist you in discussions with your bank/preferred merchant acquiring provider.

Payment Process



- **Below points will assist you in your discussion with your bank/preferred merchant acquiring provider:**
 - Visy credit card transactions are “card not present” transactions, meaning there is no physical card that you will be swiping.
 - As you will not need to swipe a physical card, a web portal may be a more suitable, cheaper option for you rather than a physical credit card machine.
 - As payments from Visy will be via a single-use credit card, issued for an exact amount, you will need to ensure your transaction limit is high enough to process the value in one transaction.



XYZ Merchant Services

Credit Card Portal

Amount:

Credit Card Number:

Expiry Date:

CW:

Receiving a Credit Card Payment

Credit Card Numbers and remittance data are automatically sent to you via secure email.

An e-mail with the Credit Card payment details needed to process payment is sent securely to the e-mail address that your organisation provides to Visy. You will receive a separate e-mail for each Credit Card payment.

- Email will include details for the transaction. These details will allow processing of payment as per a normal card transaction today.

Details Included:

- ✓ 16-digit credit card number
- ✓ Validity date,
- ✓ Unique CVC2 (e.g. 3-digit security code typically located on the back of a physical card)
- ✓ Corporate billing address of Visy.

Preparedness for Credit Card Acceptance:

- Accept credit card payments today.
- Confirm email address with Visy – ideally, group email rather than individual email addresses e.g. accrec@abc.com.au.
- Agree timings for first email to be received to ensure no issues regarding receipt.

From: inControl@mastercard.com
To: Jain, Ritesh4 [ICG-TTS]
Cc:
Subject: Payment details enclosed.

Sample Email

Dear Test Supplier1,

This is a notification of payment details from Consumer Products Company:

Citibank International PLC

5587 1719 5964 4658
Expiry: 03/15
Consumer Products Company

For reference only. Standard MasterCard rules apply.

266

For reference only. Standard MasterCard rules apply.

Transaction Amount:	€50.00	} →
Account Number:	5587-1719-5964-4658	
Exp Date:	03/15	
CVC2:	266	
Valid from:	Feb, 05 2015 00:00:00 UTC	
Valid to:	Feb, 12 2015 23:59:59 UTC	
Single or Multi Use:	Single	
Cardholder Name:	Consumer Products Company	
Cardholder Address:		
Description:	to purchase pens	
Invoice Number:	123	
Cost Centre:	789	

Card Details Required to Charge

Custom Data Fields for Additional Information

Key Supplier Benefits

**Strengthened
Relationship**



Greater control over processing of payments



No new point-of-sale card processing equipment needed if you accept payment via card today



Simplified reconciliation (credit card transactional data is supplemented with invoice number and other payment reference data)

**Simple Payment
Process**

Greater Control



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