

VENDOR MASTER: SUPPLIER REQUIRED DOCUMENTATION - Updated: 01/02/2020

INFORMATION REQUIRED TO SET YOUR COMPANY UP AS A NEW SUPPLIER WITH VISY

You are also required to provide the following additional information

- a) Copy of a **Bank Deposit Slip or Bank Statement – MANDATORY for EFT payments**
(We do not need the transactional information or balance – just the bank details , these details are to verify that the bank details are true and correct. This is to protect both the Suppliers and Visy)
- b) Copy of an **invoice or statement or company letter head**

**Note: Visy new preferred payment method is by Credit Card
(Available for Australia & New Zealand suppliers dealing in AUD & NZD currency only)**

Verification

On receipt of this information, your company details will be entered into our system and a unique Vendor number will be emailed to you

Queries and assistance

If you have any questions email vendor@visy.com.au

Thank you for your cooperation in this matter and we assume you appreciate the security measures we have in place with your company information.